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1. **DEADLINES TO REMEMBER** – Useful reminders and deadlines you need to know:
  - ✓ **State Directors-Elect** must appoint a Standing Rules Committee and notify their local association presidents by December 15, 2005.
  - ✓ **January Board Reports due** - All regional vice president's board reports are due to National NAIW by the first Friday in December 2005 (December 2, 2005).
  - ✓ **Regional meeting supply deadline** - All orders for supplies including ribbons and educational materials for regional meetings must be received by 4:30 p.m. CST on 2/28/06 for March meetings and 3/31/06 for April meetings. **NO EXCEPTIONS**. This deadline helps National NAIW ensure that all orders are processed, shipped and received in a timely manner.

2. **REGIONAL CONFERENCE AWARD FORMS DEADLINE** – All regional awards (Insurance Professional, Claims Professional & Rookie) submissions are due to your RVP by November 15, 2005. These must be **RECEIVED by 11/15/05** *not postmarked 11/15/05*. All submissions for Insurance Professional of the Year, Claims Professional of the Year, and Rookie of the Year must include **ONE ORIGINAL and SIX COPIES**. This deadline does NOT apply to Communicate with Confidence speak-off winners. **All CWC speak-off applications** must be sent to the RVP by **December 10, 2005**. Pinnacle Awards applications are due to your RVP by January 31, 2006.

Each Regional Vice President then submits the regional winner's award applications to National NAIW no later than 4:30 p.m. CST on the third Wednesday in January (January 18, 2006). This information **MUST BE RECEIVED by 1/18/06** in accordance with Policy 1.B.13. The regional vice president is responsible for confirming the eligibility of the nominee, the length of the essay, and that all appropriate documentation is attached. The Pinnacle Award deadline for RVP's to have submissions to National is February 15, 2006.

3. **NATIONAL NAIW CONTINUING EDUCATION COURSES AT 2006 REGIONAL MEETINGS** – The deadline to notify Trish Nipper, Director of Education & Product Services, at National NAIW of your intent to present a NAIW course for continuing education at your regional meeting is **December 15, 2005 at 4:30 p.m. CST**. You must notify National NAIW that you are interested in using a **NAIW course** so that we can prepare and file the course for you in order to protect the integrity of our provider status in each state. NAIW will not file any non-NAIW course for continuing education credit. You can reach Trish Nipper via email at [prod-educ@naiw.org](mailto:prod-educ@naiw.org) or at 800-766-6249 x18 with questions.

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*Looking for a form or more information? Help is just a click or phone call away!*

Visit the NAIW web site at [www.naiw.org](http://www.naiw.org) or call Fax-On-Demand at 1-888-574-0954 and select document #1 for a complete list of forms and information to be faxed to you.

4. **ARTICLES POSTED TO THE PRESIDENT'S PAGE OF THE WEB SITE** – Be sure and regularly check out the [President's Page](#) of the NAIW web site for new articles and information. The latest articles to be posted are “The Qualities That Distinguish Women Leaders” and “If You Want Something Just Ask”. Visit the President's Page today!
5. **ARLENE G. DeSEMONE ESSAY QUESTION POSTED** – The essay question for the Arlene G. DeSemone Memorial Life/Health Award is posted on NAIW's web site in **Chapter 6, page 39** of the Comprehensive Manual available in the [MEMBER'S ONLY](#) section. Remember, the deadline to submit entries to National for this award is 4:30 p.m. CST on the third Wednesday in January (January 18, 2006) and is strictly enforced.
6. **DIRECT DUES BILLING PARTICIPATION** – Your association must sign up for Direct Dues Billing in order to participate. You can find the “Optional Direct Dues Billing Participation Form” on the web site under FORMS A-M. You can mail the completed form to 6528 E. 101<sup>st</sup> St., #750, Tulsa, OK 74133 or fax it to 918-743-1968. Any questions please contact Kay O'Bryant at 800-766-6249 ext. 26 or at [membership@naiw.org](mailto:membership@naiw.org).
7. **PARTNERS IN LITERACY – Help Place Books Back into the Hands of Those Affected by Katrina and Rita** – *Did you know:*
  - ✓ In New Orleans, all but eight of 126 schools sustained damage from Hurricanes Katrina and Rita?
  - ✓ Almost 190,000 Louisiana students were displaced and more than 41,000 were forced to attend other schools in the state?
  - ✓ Louisiana students were evacuated to 47 states, including approximately 48,000 to Texas and 8,000 to Georgia?
  - ✓ In Mississippi, more than 5,000 displaced students have been enrolled across the state and over 300 schools have reported damage, with at least 24 schools severely damaged or destroyed?

Now is the time for NAIW members to join together and make a difference in the lives of these children. Don't make them add books to the long list of things they've lost as a result of Hurricanes Katrina and Rita.

In an attempt to support those affected, President Mahoney is requesting that all local associations, state councils and regions to work together and collect **new** books for children and/or adults to be donated to the First Book's Book Relief program. First Book will distribute the donated books to schools and libraries being rebuilt in the Gulf Coast area.

For more information on where to send books and what information to include with your donations please visit NAIW's web site, [www.naiw.org](http://www.naiw.org), in the 2005-2006 National President area under the Partners in Literacy link.

8. **XL INSURANCE CONVENTION SCHOLARSHIP** - XL Insurance announced, at the 2005 National Convention in Reno, Nevada, the formation of a new scholarship for NAIW (International) members. The XL CPIW/M scholarship is an opportunity for XL Insurance to acknowledge both NAIW and the professional

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education NAIW (International) provides for both men and women in the insurance industry. The award will be in the amount of \$1,000 to be used to attend the 2006 National Convention in Orlando, Florida. XL Insurance wants to recognize the educational achievement of an NAIW member and will present the scholarship to an NAIW member who earns the Certified Professional Insurance Woman or Man designation during the 2005 calendar year. For information on how to obtain your CPIW/M designation contact Kay O'Bryant, Director of Member Services at 800-766-6249 x26 or by email at [membership@naiw.org](mailto:membership@naiw.org).

9. **CONVENTION REGISTRATION FORM AVAILABLE SOON – “*Look Beyond the Horizon-Achieve Your Dreams*”** - The 65<sup>th</sup> annual national NAIW convention is where YOUR DREAMS WILL COME TRUE: Orlando, Florida! Mark your calendar for May 31 – June 4, 2006 – at the Hilton Walt Disney World Resort! Look for the registration form on the web site by November 18, 2005 and in the next issue of *Today's Insurance Professionals*. President Mahoney has chosen great inspirational workshops, keynote speakers and continuing education programs that you won't want to miss! We look forward to seeing you in Orlando!